**NICK FOO KUNE**

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**Objective**

* My objective is to sharpen my acquired skills as Graphic Designer and develop as an individual in the appropriate organization.

**Graphic Designer skills**

* Proficient in using the Adobe Creative Suite programs such as Photoshop, Illustrator, InDesign, Lightroom Classic, and Camera Raw.
* I am patient, motivated, people-oriented and have a good interpersonal and relationship skills which I had the opportunity to develop during my studies.
* Strong communication skills in English and French and can easily adapt to any team.
* Highly dedicated and hardworking with an excellent customer service record and superb teamwork abilities.
* Adept at handling a variety of tasks simultaneously with high speed and professionalism.
* Fast learner and pays close attention to details.

**Technology Management Skills**

* Possesses a strong understanding of management and leadership approaches in the workplace.
* Proficient in using Microsoft Office programs such as MS Word, MS Excel, MS PowerPoint and MS Project.
* Critical thinker and ability to work independently with limited supervision in a fast-paced, high-performing, team environment.
* Well-developed organizational, administrative, analytical and problem-solving abilities, with interpersonal, communication skills acquired through working with cross-functional team members.

**Education**

**09/ 2017 – 04/ 2019 Northern Alberta Institute of Technology (NAIT)**

Bachelor in Technology Management - Honors

**09/ 2015 – 04/ 2017 Northern Alberta Institute of Technology (NAIT)**

DMIT- Visual Communications Diploma – Honors

**01/ 2008 – 10/ 2014 College De La Confiance (Mauritius)**

* High School Certificate:
  + 2014 Higher School Certificate from: The University of Cambridge International Examinations
  + 2012 School certificate from: The University of Cambridge International Examinations

**Work Experience**

**10/2019 – Present 121 Jasper Liquor Store,** **12110 Jasper Ave NW, Edmonton AB T5N 3J8 (part-time)**

* Responsible for designing flyers for the store.

**11/ 2018 – Present Bluenotes, 10200 102A Ave NW Unit #d213, Edmonton, AB T5J 4B7 (part-time)**

* Responsible in opening and closing down the store as well as receiving merchandise.
* Responsible for cleaning the store
* Greeted each customer in a courteous manner and provided excellent services.
* Operated an automatic cashier to handle different kind of payment.

**07/ 2019 Pet Valu, 140 St Albert Trail, St. Albert, AB T8N 7C8**

* Designed a poster and flyer for Doggie Spaw Day fundraiser for Pet Pantry, hosted at the St Albert Pet Valu.

**07/ 2018 – 04/ 2019 Elves Child Development Centre, 10825 142 St NW, Edmonton, AB T5M 1T2**

**Capstone Project**

* Worked in a team. Developed a digital timesheet solution to increase efficiencies for Elves Special Needs Society.
* Implemented and created a timesheet on google drive for Elves director.
* Designed and coded every aspect of the timesheet for Elves Special Needs Society.

**02/ 2019 Pet Valu, 140 St Albert Trail, St. Albert, AB T8N 7C8**

* Designed a poster for comedy fundraiser for Pet Pantry, hosted at the Comedy Factory.

**07/ 2018 – 12/ 2018 Earls Kitchen + Bar, 13330 50 St NW, Edmonton, AB T5A 4Z8**

**(part-time)**

* Worked in a team
* Responsible for the prep work, cleaning as well as doing the dish washing

**01/ 2017 – 04/ 2017 NAIT Diploma- Visual Communications**

**Capstone Project**

* Worked with different clients using Adobe Creative Suite programs such as Photoshop, Illustrator and InDesign.
* Created and designed logo, business card, poster, banner, brochure and illustration for real clients in a 4 months timeframe.

**Volunteer Experience**

**08/ 2018 Canadian Cancer Society**

* Volunteer for the Canadian Cancer Society. Helping in the kitchen, cleaning, organizing and serving food.

**09/ 2017 Boyle Street Community Services**

* + Volunteer at Boyle Street Community Services. Helping in the kitchen, cleaning, organizing the clothes donation, preparing the food and coffee and, served them to the homeless people.